



Application Guidelines

NNCA Apprentice Scholarship

Overview

The NWT & Nunavut Construction Association (NNCA) is offering three (3) Apprentice Scholarships to help apprentices pursue their training and to support building capacity in the construction industry.

Each scholarship is valued at **\$1600**. The deadline for submissions is ~~Friday~~ **June 7th, 2019 at 5:00pm MT**. Completed applications must be submitted by email to info@nnca.ca.

Eligibility Criteria

An applicant must meet the following criteria to be eligible to apply for an Apprentice Scholarship:

- Resident of the Northwest Territories or Nunavut
- Registered as an apprentice in a trade in the Northwest Territories or Nunavut
- Passed first or subsequent apprenticeship and industry training exam
- Have at least one more period of technical training remaining in your program
- Employed by a member of the NNCA (members are listed in the NNCA's [online directory](#))
- Returning to work for the sponsoring NNCA employer

Application

- Supporting Documents Required:
 - A completed Application Form (pp. 2 – 3)
 - A completed Declaration of Applicant Form (p. 4)
 - A completed Employer Recommendation Form (p. 5 - 6) – **Have your employer complete this form and submit it to info@nnca.ca directly prior to the application deadline**
 - A copy of your Marks Letter (breakdown) and Record Sheet
 - Certificate of Status
- Email your completed application form and supporting documents to info@nnca.ca prior to **June 7th, 2019 at 5:00pm MT**.
- Incomplete or illegible applications will be rejected

Application Form

NNCA Apprentice Scholarship

Before completing this application please ensure you meet all of the eligibility criteria. The personal information being collected is solely for the purpose of assessing your eligibility for the NNCA Apprenticeship Scholarships.

Name:	
Address:	
Phone:	
E-mail:	
Apprentice Identification Number	
Name of your trade	
Where did you last attend technical training?	
Last session or level of technical training successfully completed	
Class end date (dd/mm/yy)	
Have you registered for your next session of technical training?	
Class start date (dd/mm/yy)	
Institution	
Are you receiving funding from your employer to support your apprenticeship? Feel free to provide clarification.	

You must include two or three paragraphs telling the Scholarship Committee about yourself to be considered for the scholarship. Please include what you enjoy about your trade, why you chose your career in the trades, and give reasons as to why you feel this award would benefit you. Include any financial considerations or additional expenses you would like the Scholarship Committee to consider when assessing your application. (Please use additional pages if required).

Declaration of Applicant

NNCA Apprentice Scholarship

I have read and understand the instructions, and declare that the information provided in this application is true and complete to the best of my knowledge.

I agree to allow my name, community, and photo to be disclosed publicly if I receive this Scholarship.

I authorize the disclosure of my personal information by the NWT & Nunavut Construction Association to the Government of the Northwest Territories, the Government of Nunavut, and to any other Department or Institution as required to verify the information I have provided and to award the Scholarship.

I understand I may withdraw my application and the above authorization during the period of time applications are under consideration.

Signature of Applicant

Date of signature

Applicant's name – printed

Employer Recommendation Form

NNCA Apprenticeship Scholarship

Employers must email their completed Employer Recommendation form to info@nnca.ca prior to **May 19th, 2019 at 5:00pm MT.**

Applicant's name: _____

Apprentice identification number: _____

Trade: _____

This Apprentice has worked with our company for ____ months. I rate this Apprentice as follows:

		Above Average	Average	Below Average
Attitude toward:	Their trade/occupation	1	2	3
	Training	1	2	3
	Co-workers	1	2	3
	Workplace	1	2	3
Work habits	Safety	1	2	3
	Attendance	1	2	3
	Willingness to learn	1	2	3
Trade skills		1	2	3

What qualities make this Apprentice an outstanding applicant for the NNCA Apprentice Scholarships from the perspective of an employer? (Please use additional pages if required)

Name of person completing this form (please print): _____

Position of person completing this form (circle one): employer supervisor journeyperson

Company name: _____

Address: _____

Phone: _____

E-mail (optional): _____

Signature: _____

Date: _____

Employers must email their completed Employer Recommendation Form to info@nnca.ca prior to **May 19th, 2019 at 5:00pm MT.**